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Minutes & Resolutions of the 3rd Board of Studies (BoS)
Department of Bachelor of Business Administration (BBA)
Academic Year: 2026-27

Minutes of Meeting of Members of the Board of Studies (BoS)
In Bachelor of Business Administration (BBA) :

The Meeting of the Members of the Board of Studies (BoS) in the Department of Bachelor of Business Administration (BBA), Sree Vahini Institute of Science and Technology (Autonomous), Tiruvuru, NTR District, Andhra Pradesh, was convened under the Chairmanship of **Dr. M. Papa Rao, Head of the Department and Chairman, Board of Studies (BBA)**. The meeting was held on **24-06-2026 at 3:00pm.** in the **Department, Sree Vahini Institute of Science and Technology (Autonomous), Tiruvuru, NTR District, Andhra Pradesh**, through **Hybrid Mode (Offline/Online)**

Zoom link : https://zoom.us/j/91889816866?pwd=PLWmbMI4WNQNKMbm4xSboUFabBT19F.1

Agenda:

1. To confirm the minutes of the previous BoS meeting.
2. To discuss and recommend approval of the BBA III Year (V & VI Semester) Course Structure and Syllabus under R24 Regulations.
3. To discuss Academic Regulations, Instructional and Evaluation System.
4. To recommend approval of the Academic Calendar for A.Y. 2026-27.
5. To review Teaching–Learning Process and Best Practices.
6. To receive suggestions from Board Members.
7. Any other matter with the permission of the Chair.

Chairperson's Address

Dr. M. Papa Rao, Head of the Department and Chairman, Board of Studies, commenced the meeting by extending his heartfelt gratitude to the University Nominee, Subject Experts, Industry Representative, and Internal Members for their valuable participation and continuous support in strengthening the academic quality of the BBA programme. He warmly welcomed all the distinguished members and appreciated their commitment towards curriculum development, academic excellence, and industry-oriented education.

Dr. M. Papa Rao then presented the institutional profile, department profile, achievements of the BBA Department, and the agenda of the meeting. He highlighted the importance of implementing the R24 Regulations and introducing an industry-driven curriculum for the III Year BBA (V & VI Semesters). He explained the proposed course structure, syllabus revisions, elective courses, Skill Enhancement Courses, Internship & Viva-Voce, Entrepreneurship Development Project, Financial Analytics, Corporate Finance, Project Management, and other curriculum enhancements designed to improve employability, entrepreneurial skills, and industry readiness of the students.

The Board members appreciated the comprehensive curriculum design, practical orientation, and outcome-based approach. After detailed deliberations and valuable suggestions, the Board unanimously approved the proposed Course Structure and Syllabus for the III Year BBA (V & VI Semesters) and recommended the same to the Academic Council for implementation from the Academic Year 2026–27.

Members Present:

S.No	Name	Designation on BoS	Signature
1	Dr. M. Papa Rao	Chairman	
2	Dr. A. Krishna Mohan	University Nominee	Online Present
3	Lt. Dr. Jetti Pandu Ranga Rao	Subject Expert	Online Present
4	Dr. B. Veerraju	Subject Expert	Online Present
5	Dr. Subbarayudu Thunga	Subject Expert	Online Present
6	Mr. Ch. Srinivas	Industry Representative	Absent
7	Mr. Ch. Venkata Krishna	Internal Member	Ch. Venkatarao Krishna.
8	Mr. SK Shareef	Internal Member	
9	Mr. M. Suresh	Internal Member	

10	Mrs. K. Naga Lakshmi	Internal Member	K. Naga
11	Mr. V. Kumar Raja	Internal Member	Absent

Resolutions:

1. Resolved to confirm the minutes of the previous Board of Studies meeting.
2. Resolved to recommend the approved V & VI Semester Course Structure and Syllabus to the Academic Council for implementation from A.Y. 2026-27.
3. Resolved to approve the implementation of R24 Regulations, instructional methodology and evaluation system.
4. Resolved to recommend the Academic Calendar for A.Y. 2026-27 to the Academic Council.
5. Resolved to strengthen experiential learning, internships, case studies, industry interaction, certification programmes and entrepreneurship development activities.
6. Resolved to periodically revise the curriculum based on industry requirements and stakeholder feedback.

During the 3rd Board of Studies (BoS) meeting, Dr. A. Krishna Mohan confirmed the agenda items from his side. Lt. Dr. Jetti Pandu Ranga Rao enquired about the achievements of the department and suggested strengthening all academic, research, and administrative activities to further improve the department's overall performance. Dr. B. Veerraju provided valuable suggestions to enhance students' participation and performance in both curricular and extracurricular activities for their holistic development. Dr. Subbarayudu Thunga proposed replacing the course "Supply Chain Management" with "Project Management." After detailed discussion, the Board accepted the proposal and unanimously approved the introduction of "Project Management" in place of "Supply Chain Management."

Conclusion:

The Chairman thanked all members for their valuable suggestions. The meeting concluded with a vote of thanks.

Chairman,

Board of Studies (BBA)